

ROOMMATE APPLICANT INTERVIEW WORKSHEET

Applicant: _____ Date: _____ Phone/email: _____

HOUSING & RENTAL HISTORY

Where are you living now, and why are you moving? _____

How long were you at your last two homes? _____

Previous landlord/roommate contact information: _____

WORK, INCOME & SCHEDULE

Employer / source of income / length of employment: _____

Typical work and daily schedule: _____

If you knew rent would be late, what would you do? _____

HOUSEHOLD FIT

Guests / overnight guests: how often? _____

Smoking/vaping, alcohol or other substance use? _____

Pets? Type, number and care arrangements: _____

Cleaning habits / expectations for shared spaces: _____

Cooking, shared food and kitchen expectations: _____

Noise / sleep schedule / work-from-home needs: _____

Parking or storage needs: _____

Expected interaction with household and children: _____

ROOMMATE EXPERIENCE

Describe a disagreement with a past roommate and how you handled it. _____

Anything about your lifestyle or schedule we should discuss before deciding? _____

VERIFICATION CHECKLIST

☐ Photo ID verified ☐ Income/employment verified ☐ Previous landlord/reference checked ☐ Tenant background/credit/eviction screening completed

Background screening service/date: _____

NOTES / RED FLAGS / FOLLOW-UP

Decision: ☐ Continue screening ☐ Second meeting ☐ Decline ☐ Approved after all verification